

## Search Tips and Examples for Keyword Searching in SWAN or MOBIUS

WORD

KEYWORD

Search Type	Description	Examples
<b>Phrase</b>	Multiple words are searched together as an exact phrase.	united states supreme court attention deficit disorder
<b>Truncation</b>	Words may be truncated using an asterisk * for 1-5 characters. Use double asterisks ** for 6 or more characters.	polic* math**
<b>Wildcard</b>	Use an asterisk * to replace any letter in a word.	wom*n
<b>Connectors</b>	Use " <b>and</b> " to specify both words. Use " <b>or</b> " to specify either word. Use " <b>and not</b> " to exclude words. Use parentheses to group words when using multiple connectors.	cat or feline (alaska or canada) and (recreation and not hiking)
<b>Proximity</b>	Use "near" to specify words close to each other, in any order. Use " within #" to specify words within a set range of each other. Symbol # may stand for any number.	California near university colorado within 12 wyoming
<b>Field Search</b>	Specify fields to search, using field abbreviation. Fields available for this database are a: (author) t: (title) s: (subject) m: (children's subject) n: (other notes fields)	a:shakespeare and t:hamlet  education and a:missouri and (s:handicapped or s:disabled)

In order to force SWAN or MOBIUS to search your phrase explicitly, put your **phrase in quotation marks**, especially if you want to retrieve results with **only those words in that specific order**. Searching without the quotation marks will pick up the exact phrase BUT will also retrieve results where the words are within close proximity to one another (such as attention-deficit hyperactivity disorder). Phrase searching with quotation marks can be used in **most other library databases and on the Web**.

### SWAN Examples

WORD attention deficit disorder\*  
WORD "attention deficit disorder\*"

Using no quotation marks  
Using quotation marks

Retrieves 574 results  
Retrieves 271 results